

**ELECTRICAL SAFETY FOLLOW UP INSPECTION REPORT (9TH)**

|                                   |  |   |            |                                    |  |                       |
|-----------------------------------|--|---|------------|------------------------------------|--|-----------------------|
| <b>Factory Name</b>               | <b>Eve Dress Shirt Limited</b>   |   |            |                                    |  | <b>Note:</b>          |
| <b>Address</b>                    | Anowar Jung Road, Holding #219, Ward # 05, Block #A, Ashulia, Savar , Ashulia, |   |            |                                    |  |                       |
| <b>FACTORY ID</b>                 | <b>11346</b>   | <b>ELECTRICAL SAFETY INSPECTION DATES</b> |            |                                    |  | <b>Other Factory:</b> |
| <b>Initial Inspection Date</b>    | 31/03/2014   | Date of 5 <sup>th</sup> Follow Up         | 28/09/2017 | Date of 11 <sup>th</sup> Follow Up |  |                       |
| <b>Report Received Date</b>       |  | Date of 6 <sup>th</sup> Follow Up         | 14/11/2017 | Date of 12 <sup>th</sup> Follow Up |  |                       |
| Date of 1 <sup>st</sup> Follow Up | 15/11/2015   | Date of 7 <sup>th</sup> Follow Up         | 14/03/2018 | Date of 13 <sup>th</sup> Follow Up |  |                       |
| Date of 2 <sup>nd</sup> Follow Up | 21/03/2016   | Date of 8 <sup>th</sup> Follow Up         | 22/05/2018 | Date of 14 <sup>th</sup> Follow Up |  |                       |
| Date of 3 <sup>rd</sup> Follow Up | 13/03/2017   | Date of 9 <sup>th</sup> Follow Up         | 05/03/2019 | Date of 15 <sup>th</sup> Follow Up |  |                       |
| Date of 4 <sup>th</sup> Follow Up | 18/06/2017   | Date of 10 <sup>th</sup> Follow Up        |            | Date of 16 <sup>th</sup> Follow Up |  |                       |
| <b>Inspected by</b>               |  | <b>Md. Ibrahim Khalil</b>                 |            |                                    |  |                       |

| Item No | Accord Inspection Observation   | Accord Action Plan (Recommendation)   | Accord Time line (given in report) | Comments from Accord (After Physical Inspection)               | Final Timeline (Approved timeline) | Final Action Plan (Factory) | Progress Status (On the date of inspection) | Pictorial Evidence |
|---------|---|---|------------------------------------|--|------------------------------------|-----------------------------|---|--------------------|
| 1       | Workers that operate and maintain the electrical system received electrical safety training but no documentation on site. | Develop and implement an electrical safety program. Include key topics such as lock out tag out procedures, personal protective equipment requirements, etc. Reference NFPA 70e for example program requirements. | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '22/01/2015                        | Corrected                   | Corrected                                   |                    |
| 2       | Foreign utility (Gas Line) is routed through the substation room. Location: Sub-Station Room.                             | Remove all utilities pipe immediately.  | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '25/01/2015                        | Corrected                   | Corrected                                   |                    |

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| 3       | The substation room has no required fire rating/ protection. Location: Ground Floor.                         | Provide adequate fire rating/ protection for substation room.  | 6/15/2014<br>12:00:00 AM           | On 21/03/2016:<br>Not Corrected.<br>This issue is in progress state. Fire door is available at site. Factory personnel are taking their time to do the civil structures. New committed timeline is given till April 30, 2016.<br>On 13/03/2017:<br>Corrected.   | '30/04/2016                        | Corrected                   | Corrected                                   |                    |
| 4       | Combustible materials are stored within the substation room. Location: Sub-Station, GF.                      | Remove all combustible materials within the substation room.   | 4/20/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection.  | '01/02/2015                        | Corrected                   | Corrected                                   |                    |
| 5       | Light fixtures without protective covers are installed in storage areas. Location: Store Room, Ground Floor. | Ensure light fixtures without protective covers are not installed in storage areas or in any area where the Inspector of the Factories Rules (1.5.3.5) Part 53 disallows these fixtures. | 4/20/2014<br>12:00:00 AM           | On 21/03/2016:<br>Not Corrected.<br>All light fixtures are protected with covers in stores or ware houses. However, light fixtures at in-process store or running store of the production floor are not protected.<br>New committed timeline is given till April 30, 2016<br>On 13/03/2017:<br>Corrected. | '30/04/2016                        | Corrected                   | Corrected                                   |                    |

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| 6       | Generator room is not properly rated but physically separated from the remainder of the building.<br>Location: Generator Room. | Ensure the generator room properly rated and physically separated from the remainder of the building. | 6/1/2014<br>12:00:00 AM            | On 21/03/2016:<br>Not Corrected. This issue is in progress state. Fire door is available at site. Factory personnel are taking their time to do the civil structures. New committed timeline is given till April 30, 2016.<br>On 13/03/2017:<br>Not corrected.<br>Generator may be damaged by rain water.<br>On 18/06/2017: Corrected.<br>Such generators are removed and waiting to be sold. | '30/04/2016                        | Corrected                   | Corrected                                   |                    |
| 7       | Emergency power switchboards, distribution boards, and circuits are not properly identified.<br>Location: All Floor.           | Ensure proper identification of emergency power switchboards, distribution boards, and circuits.      | 5/18/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection.  | '14/06/2015                        | Corrected                   | Corrected                                   |                    |

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| 8       | Lightning protection system is under construction. Location: Roof Top.  | Install lightning protection system on the building.   | 7/13/2014 12:00:00 AM              | <p>On 21/03/2016: Not Corrected. New committed timeline is given till May 31, 2016</p> <p>On 13/03/2017: Not corrected. Some air terminals, run conductors are missing &amp; factory needs to increase some air terminals height.</p> <p>On 18/06/2017: Not corrected. Need to adjust location/height of some air terminals. More air terminals needed over the lift.</p> <p>On 28/09/2017: Corrected.</p> | '31/05/2016                        | Corrected                   | Corrected                                   |                    |
| 9       | Not all metal in the building is connected to the building earthing/grounding system such as metal rebar in concrete, metal frame of building, or metal water pipe. | Connect all metal in the building to the building earthing/grounding system such as metal rebar in concrete, metal frame of building, or metal water pipe. | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection.   | '02/06/2014                        | Corrected                   | Corrected                                   |                    |
| 10      | Electrical cables are not sized according to capacity of circuit breakers.  | Consult with a qualified Electrical Engineer and ensure electrical wiring/cables are sized according to capacity of circuit breakers.                      | 6/15/2014 12:00:00 AM              | On 13/03/2017: Already verified in first follow-up inspection.   | '31/12/2015                        | Corrected                   | Corrected                                   |                    |

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| 11      | Multi looping of cables observed at circuit breakers within distribution boards. | Remove multi looping of cables at circuit breakers within distribution boards.   | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '22/01/2015                        | Corrected                   | Corrected                                   |                    |
| 12      | Signs of burning were observed.  | Find out the cause of sign of burning and take proper action.  | 4/20/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '20/05/2014                        | Corrected                   | Corrected                                   |                    |
| 13      | No periodic safety inspections of the electrical system components is completed. | Establish a periodic inspection program to ensure the electrical systems are free from damage, debris, dirt, lint, etc. Maintain records concerning inspections and follow up actions. | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '01/02/2015                        | Corrected                   | Corrected                                   |                    |

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| 14      | No periodical Insulation Resistance Measurement Program established.   | Develop an Insulation Resistance Measurement Program that ensures deterioration of insulation resistance will be identified quickly. Testing should be in compliance with International Electrical Testing Association (NETA). | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '02/07/2015                        | Corrected                   | Corrected                                   |                    |
| 15      | Records concerning the testing and inspection of the electrical systems are not maintained on site and up to date.   | Develop an electrical maintenance program that includes inspections and testing of the electrical systems. Reference NFPA 70 for example program requirements.   | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '01/03/2015                        | Corrected                   | Corrected                                   |                    |
| 16      | The electrical switchgear and panel boards are not inspected on an annual basis to ensure that the equipment is installed in accordance with the listed ratings. | Inspect electrical switchgear and panel boards on an annual basis to ensure that the equipment is in good working condition.   | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '01/03/2015                        | Corrected                   | Corrected                                   |                    |

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| 17      | Thermographic scans of electrical equipment's are not completed properly. | Complete thermographic scans at least on a three year cycle. Thermographic scans should be completed in accordance with the Standard for Infrared Inspection of Electrical Systems & Rotating Equipment and NFPA70B or a comparable standard. | 6/15/2014<br>12:00:00 AM           | On 13/03/2017: Already verified in first follow-up inspection. | '29/11/2015                        | Corrected                   | Corrected                                   |                    |
| 18      | Distribution boards are not properly grounded (earthed).                  | Provide grounding (earthing) for Switchboards and/or distribution boards as per BNBC section 2.8.1.   | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '27/01/2015                        | Corrected                   | Corrected                                   |                    |
| 19      | Distribution boards have no capacity information labels.                  | Provide capacity information labels for Switchboards and/or distribution boards.  | 6/1/2014<br>12:00:00 AM            | On 21/03/2016: Already verified in first follow-up inspection. | '01/02/2015                        | Corrected                   | Corrected                                   |                    |

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| 20      | Distribution boards are not provided with physical means to prevent the installation of more over current devices than that number for which the panel board was designed, rated, and listed. | Ensure switchboards and distribution boards provided with physical means to prevent the installation of more over current devices than that number for which the panel board was designed, rated, and listed. | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection.  | '02/02/2015                        | Corrected                   | Corrected                                   |                    |
| 21      | Electrical cables are not properly identified.  | Ensure the means of identification is obtained by separate color coding, marking tape, tagging, or other approved means.  | 6/15/2014<br>12:00:00 AM           | On 13/03/2017: Already verified in first follow-up inspection.  | '31/12/2015                        | Corrected                   | Corrected                                   |                    |
| 22      | The substation room is not secured properly.  | Install security measures to ensure access to the substation is restricted.   | 5/4/2014<br>12:00:00 AM            | On 21/03/2016:<br>Not corrected. This issue is in progress state. Fire door is available at site. They are taking their time to do the civil structures. New committed timeline is given till April 30, 2016.<br>On 13/03/2017:<br>Corrected. | '20/04/2016                        | Corrected                   | Corrected                                   |                    |

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| 23      | Each circuit is not provided with a dedicated neutral.                       | Provide dedicated neutral for each circuit.  | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection.  | '02/08/2014                        | Corrected                   | Corrected                                   |                    |
| 24      | Generator frame earthing (grounding) is not provided at two separate points. | Provide two separate point earthing (grounding) for generator.                           | 6/1/2014<br>12:00:00 AM            | On 13/03/2017: Already verified in first follow-up inspection.  | '31/12/2015                        | Corrected                   | Corrected                                   |                    |
| 25      | Internal components of distribution boards are not properly concealed.       | Provide covers or blanks to conceal all live internal components of distribution boards. | 5/18/2014<br>12:00:00 AM           | On 21/03/2016:<br>Not corrected. All panels are sealed except the panels in the generator room. This issue is not closed yet. New committed timeline is given till April 30, 2016.<br>On 13/03/2017:<br>Not corrected.<br>Seal the openings of the generator output box too.<br>On 18/06/2017: Corrected. | '30/04/2016                        | Corrected                   | Corrected                                   |                    |

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| 26      | Electrical wire is not properly terminated.   | Ensure all electrical wiring properly terminated at its point of termination.   | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '10/02/2015                        | Corrected                   | Corrected                                   |                    |
| 27      | Power and telecommunication or antenna cables are not led in separately. Location: 3rd Floor, Sewing section. | Led telecommunication or antenna cables separately to the main point of service. Power and telecommunications cables must have separate entrance. | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '15/06/2015                        | Corrected                   | Corrected                                   |                    |
| 28      | Improper cable joints were found.   | Ensure cable joints through porcelain/PVC connectors with PIB tape wound around joint.  | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '15/07/2014                        | Corrected                   | Corrected                                   |                    |

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| 29      | Instruction board for first aid and artificial respiration is not located in substation room. Location: Sub-Station Room. | Provide Instruction board for first aid and artificial respiration in substation room.                                    | 5/18/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '07/07/2014                        | Corrected                   | Corrected                                   |                    |
| 30      | No signage indicating the prohibition of light fixtures without protective covers is installed at required locations.     | Ensure Signage indicating the prohibition of light fixtures without protective covers is installed at required locations. | 5/18/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '25/01/2015                        | Corrected                   | Corrected                                   |                    |
| 31      | Inspection, maintenance, and testing procedures of the UPS are not completed.   | Ensure inspection, maintenance, and testing procedures of the UPS are not completed and documented.                       | 6/15/2014 12:00:00 AM              | On 21/03/2016: Already verified in first follow-up inspection. | '25/01/2015                        | Corrected                   | Corrected                                   |                    |

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| 32      | Electrical insulation mats are not provided in front of substation.      | Provide electrical insulation mats in front of distribution boards.           | 5/18/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '06/02/2015                        | Corrected                   | Corrected                                   |                    |
| 33      | Phase separators are not provided between terminals on circuit breakers. | Install phase separators between terminal connections at the noted locations. | 6/15/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '24/02/2015                        | Corrected                   | Corrected                                   |                    |
| 34      | Required equipment and safety signage is not posted within the room.     | Need to posted Required equipment and safety signage in the panel board.      | 5/18/2014<br>12:00:00 AM           | On 21/03/2016: Already verified in first follow-up inspection. | '10/07/2014                        | Corrected                   | Corrected                                   |                    |

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| 35      | New Finding: Power cables entering to or exiting from Distribution board/panel are not properly fixed. Cable trench is left open | Power cables entering to or exiting from distribution board/panel must be fixed through Panel base/top plate using cable glands (metal/PVC). You may use cable tray/ladder to support cables. Ensure adequate cover for cable trench using checkered plate bearing floor height. | 1 Month                            | On 21/03/2016: This issue is not corrected yet. New committed timeline is given till April 30, 2016<br>On 13/03/2017: Not corrected.<br>On 18/06/2017: Corrected. | '30/04/2016                        | Corrected                   | Corrected                                   |                    |
| 36      | New Finding: Earth lead cable/Earth Continuity Conductor size is inadequate/undersize  | Resize earth lead cable/ECC for LT panel/MDB/DB; follow BNBC 2006 Part 8 chapter 2 section 2.8 for sizing your earthing cables (Usually ECC should be equal to the half of the respective phase cable).  | 1 Month                            | On 13/03/2017: Corrected.   | '31/05/2016                        | Corrected                   | Corrected                                   |                    |
| 37      | New Finding: Circuit is drawn from bus bar without Circuit breaker or any protective means.                                      | For distribution board, along with the main circuit breaker all outgoing circuits shall have individual outgoing circuit breaker.  | 1 Month                            | On 13/03/2017: Not corrected.<br>On 18/06/2017: Corrected.  | '31/05/2016                        | Corrected                   | Corrected                                   |                    |

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| 38      | <p>New Finding: Insulation resistance record (cable information) doesn't match with field.</p> <p>Earth Pit resistance record for LPS is unavailable</p> <p>Earth pits are not identifiable</p> | <p>Field information must be reflected in the record and significantly lower sized cables' record shall be avoided.</p> <p>All earthing systems shall be tested for resistance on any dry day not less than once in every two years. A record of every earth test made and the result shall be kept for not less than two years and shall be available to the Inspector when required.</p> <p>Each earth pit shall be properly identifiable and marked for periodic maintenance.</p> | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 39      | <p>New Finding: Wooden support used for electrical installation/element.</p>  | <p>Replace wooden support and it is preferable to fix each electrical devices with noncombustible support.</p>   | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |


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| 40      | New Finding:<br>Celling fan & lights are installed in a improper height.<br>Panel/Distribution boxes are inaccessible or cannot be opened to perform any maintenance work.   | Install the ceiling fan & lights ensuring enough height/use stand fan. Each electrical distribution board/panel must be easily accessible.  | 1 Month                            | On 18/06/2017: Not corrected. There is not enough room to stand in front of the DB.<br>On 28/09/2017: Corrected. | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 41      | New Finding:<br>Distribution boards have no clear identification markings.<br>Instruction for CPR (Cardiopulmonary Resuscitation) or Electrical shock restoration is not present<br>No/Inadequate rubber (insulation) mat at the working area of distribution board/panel. | All distribution boards, switchboards, sub main boards and switches shall be marked clearly for proper identification. CPR instruction shall be hanged near all electrical installations (LT' panel, MDB, FDB, DB, SDB) at visible location<br>Electrical insulation (not less than 3 mm thick in case of rubber mat) at the working area of each electrical installation (Transformer/LT panel/MDB/DB/SDB/ other manual operated machineries) must be ensured. | 1 Month                            | On 18/06/2017: Corrected.  | '30/04/2017                        | Corrected                   | Corrected                                   |                    |

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| 42      | <p>New Finding: Power cables are bent excessively.</p> <p>Manually operated Motor /Pumps are not earthed properly.</p> <p>BBT end cover is missing</p> | <p>Power cables must be installed as straight as possible; in unavoidable case, not less than 135-degree bending can be allowed.</p> <p>Ensure earthing connection for all Manually operated motor/pumps coil and body.</p> <p>Install the BBT end cover</p> | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 43      | <p>New Finding: Field information has no/less reflection in existing SLD</p>   | <p>Electrical SLD must be amended properly; all the required information must be mentioned there; and it shall be updated when you do significant amount of changes of your electrical system.</p>   | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 44      | <p>New Finding: Power cables are buried in by concrete &amp; sand</p>  | <p>Power cable must be distributed through cable trench. Cable trench must be covered properly. Remove the concrete &amp; sand.</p>  | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |

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| 45      | New Finding: Electric safety training program has not initiated/conducted.   | Electrical safety training and awareness program for the electrical personnel must be initiated. It is a periodic task which factory has to continue to improve overall electrical safety situation for the staffs.  | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 46      | New Finding: MCCBs are not adjusted per load demand.<br><br>Power bus bars are installed congested   | All the MCCBs must be adjusted per cable current ampacity/load current; if adjustment is not possible, replacement will be the only way. Power bus bar must be installed with adequate clearance (not less than 2.5 inch for LV) between two bars              | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 47      | New Finding: No mechanical guards are provided for electrical equipment where necessary.<br><br>Heat source (or exposed steam line) is adjacent to electrical installations (cable channel/duct) | Provide mechanical guards for electrical equipment where necessary.<br>Heat source (or steam line) must be kept at least 0.9 meter apart from any electrical installation. In unavoidable case, heat source shall be covered by proper and adequate insulator. | 1 Month                            | On 18/06/2017: Corrected.                        | '30/04/2017                        | Corrected                   | Corrected                                   |                    |

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| 48      | New Finding:<br>Power Cables are hanging without proper support.<br><br>Cables are laid on floor without any support. | Power cables must be supported by cable tray (ladder- where needed). Outdoor arrangement must be covered. Provide cable tray inside cable drain and cover it by checkered plate. | 1 Month                            | On 18/06/2017:<br>Corrected.                     | '30/04/2017                        | Corrected                   | Corrected                                   |                    |
| 49      | New Finding:<br>Earth connections for different electrical installation are not segregated.                           | All the earth connections (transformer, generator and electrical systems) must be segregated and clearly marked (for TT earthing system).  | 1 Month                            | On 28/09/2017:<br>Corrected.                     | '28/08/2017                        | Corrected                   | Corrected                                   |                    |
| 50      | New Finding:<br>Circuit breaker rating is not identifiable.   | Replace the old breaker with a new one so that anyone can know the ampacity of the breaker.  | 1 Month                            | On 14/11/2017:<br>Corrected.                     | '15/11/2017                        | Corrected                   | Corrected                                   |                    |

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|---------|--|--|------------------------------------|---|------------------------------------|-----------------------------|---|--------------------|
| 51      | New Finding: Safety program is initiated but has no influence in the factory   | Electrical safety training and awareness program for the electrical personal and workers must be conducted and recorded. Training must have an impact on the safety attitude of the personnel. | 1 Month                            | On 14/11/2017: Not Corrected. Proper rated PPE is not available. LOTO policy is not implemented.<br>On 14/03/2018: Corrected.       | '15/11/2017                        | Corrected                   | Corrected                                   |                    |
| 52      | New Finding: Maintenance movement is obstacle due to improper cable trench cover in the utility area (Cooling tower pump room) | Covered cable trench must be equal to working floor height. If not, extended area must be sloped at both sides to avoid obstacle.  | 1 Month                            | On 14/11/2017: Not Corrected.<br>On 14/03/2018: Corrected. Control panel has been relocated and cables rerouted to remove obstacle. | '15/11/2017                        | Corrected                   | Corrected                                   |                    |
| 53      | New Finding: Improper termination at bus bar.  | Heat shrink tube must be properly removed from the termination point before terminating cable on bus bar thus there will be no insulation material in between cable lugs and copper bus bar.   | 1 Month                            | On 14/03/2018: Corrected.   | '20/12/2017                        | Corrected                   | Corrected                                   |                    |

| Item No | Accord Inspection Observation  | Accord Action Plan (Recommendation)   | Accord Time line (given in report) | Comments from Accord (After Physical Inspection) | Final Timeline (Approved timeline) | Final Action Plan (Factory) | Progress Status (On the date of inspection) | Pictorial Evidence   |
|---------|--|---|------------------------------------|--|------------------------------------|-----------------------------|---|--|
| 54      | New Finding: Ambiguity found in thermographic scan report (protector glass was not removed while doing scan for report preparation). | Thermography survey shall be conducted in adequate manner on entire electrical system in the facility at least twice in a year. And the remediation suggestions mentioned in the report shall be carried out. | 1 Month                            | <b>On 05/03/2019:</b><br>Corrected               | '30/06/2018                        |                             | Corrected                                   |  |